



### Chicago Local Section Administration Form 2014

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2014?*	11
2. How many members were there in the executive committee during 2014?*	30
3. How did the executive committee communicate with one another during 2014?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Teleconference <input checked="" type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - In-person
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2014 ACS Leadership Institute?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2014?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2014?*(Check all that apply.)	<input checked="" type="checkbox"/> Self-nomination <input checked="" type="checkbox"/> Solicitation or advertising <input checked="" type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input type="checkbox"/> Outreach to new members <input checked="" type="checkbox"/> Arm-twisting <input checked="" type="checkbox"/> Other - Networking in local chemistry community
8. Did your local section conduct an officer election during 2014? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2014?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
10. How many members voted in your local section officer election in 2014?*	538
Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.	

11. 2014 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:\*

2014 was a very eventful year. Participation in Chicago ACS is increasing, our monthly meetings are continuing to attract attention in the chemical community, new volunteers are following in the footsteps of our seasoned leaders, and our impact outside our membership is growing.

#### FULFILLMENT OF COMMITMENTS

Back in 2012 I ran on a platform with three main foci:

- 1) Providing tools to increase employment of chemists in chemistry positions and improve their working situations
- 2) Invigorating interaction between people in academia, industry, government facilities, and other organizations in the chemical enterprise
- 3) Enhancing the Section website to promote communication and facilitate Section activities

1- Employment was indeed a major focus in 2014.

- Our April meeting was a panel discussion entitled "The Changing Chemistry Workplace: Industry Trends & Effects on Employment". Panelist Kinnari Saraiya gave practical help for young job-seekers, and ACS panelist Dave Harwell spoke about underlying industry trends that affect employment.

- The Younger Chemists Committee was especially welcomed at the April meeting and had their own table.

- The Employment Committee held a pre-meeting Job Club at the April meeting, providing one-on-one career help. Enthusiasm for this service was huge! Approximately ¼ of the meeting's audience signed up for Job Club! November's Job Club also had strong turnout.

- Our YCC also held several events with career themes, including a very successful panel discussion and review workshop in June: "Careers in Chemistry".

- We continue to maintain our "Map of Chicagoland Chemistry", which graphically shows where 120+ chemistry companies are in our Section:

<https://www.google.com/maps/d/edit?mid=z2AsV2jezWRQ.kr6766ZDocio>

2- We definitely succeeded in making new connections between institutions in 2014. • Our June meeting featured science at Argonne National Laboratories, and our wonderful YCC organized a pre-meeting laboratory tour of the facilities. For that meeting we purchased materials for a pre-dinner poster session (and now we can hold a poster session at any meeting!). We had 13 posters from 3 universities, Argonne, one large company (Agilent Technologies), and one small company, Silatronix from distant Madison, WI. Two local startups, NuMat Technologies and SiNode were present. One panelist works for Navitas, an Argonne partner that commercializes its technology. In addition to academics and Argonne scientists, we had industrial scientists, legal professionals, and even one angel investor in attendance. We certainly had a diverse crowd of people talking to one another!

- Networking is on the rise. Our YCC functions all get people meeting colleagues from other institutions and companies. The post-talk crowds at our monthly meetings are growing ever-larger.

3- This year we launched our new website, keeping the previous one on as an archive to retain ties to our legacy. We are again leading the other sections by using an integrated platform – more than just a website – that brings together event registration, ecommerce tools, email tools, and more. With it, we are enhancing our communication with our members, and providing them with resources they find useful.

#### GENERAL MEETINGS

Our program of dinner meetings this year was very good and attracted large audiences. The list of speakers and their titles can be found here:

[http://chicagoacs.org/meetinginfo.php?p\\_or\\_f=p&y=2014](http://chicagoacs.org/meetinginfo.php?p_or_f=p&y=2014)

Our topics covered clean renewable energy, food chemistry, hydraulic fracturing legislation, employment trends in chemistry, award-winning organometallic catalysis, battery technology at Argonne, chemical education, chemical safety, cosmetics chemistry and communicating to lay audiences.

#### OUTREACH

Our outreach efforts once again had an enormous impact.

	<p>Attendance at our State Fair tent rocketed above 20,000 people! Hundreds of students, teachers, and others came to Chemistry Day at the world-famous Museum of Science and Industry. Our table at the DuPage Area Engineer's Week successfully engaged many dozens of youth. Fran Kravitz continued her fantastic programs with the Girl and Boy Scouts, bringing chemistry to hundreds of kids.</p> <p>CHALLENGE: Loss of long-serving board members There have been some sad notes in 2014.</p> <ul style="list-style-type: none"> <li>• Our longtime State Fair volunteer, editor, former Project SEED leader, and friend Cheryl Bradley passed away. She did a lot for us, and she is missed.</li> <li>• Frank Jarzembowski, our 2014 Distinguished Service Award winner and rock of stability for House, Program, and Publications Business arrangements, has also passed away, and he is also missed.</li> </ul> <p>CHALLENGE: Loss of expertise The loss of Cheryl and Frank has exposed weaknesses in our volunteer network. Both of them were established in their positions for many years, but had not trained assistants or successors. Now we are struggling to fill their shoes. Other committees are in danger of going this route due to sequestered expertise.</p> <p>As Chair, I struggled to persuade some of our chairs that training assistants has value, and that they are not in danger of being prematurely removed from office. The resistance to share or document specialized expertise remains a structural problem for the Section.</p> <p>CHALLENGE: Leadership pipeline Our leadership pipeline had insufficient supply in 2014. Ideally, Board positions would be filled with committee volunteers who wish to move up. However, many of our committees are understaffed, so our ability to fill positions with new people is severely compromised.</p> <p>PARTIAL SOLUTION: New recruits To help correct this, the Nominating Committee prioritized newcomers as candidates for Director. In the fall, the membership elected four new people as Directors and one as Secretary. The new cohort got to work early, participating in Board meetings and other section activities well before their terms began. They are breathing new life into the board.</p> <p>SUCCESS WITH DONATIONS After many years without receiving corporate sponsorship for our activities, several companies sponsored our meetings in 2014. We found that offering definite benefits and providing easy payment mechanisms was important for donors. We also found that "Entrepreneurial Rates" encouraged small startups to contribute, thus gaining visibility.</p> <p>PARTNERS We partnered with many institutions for events in 2014, including the Museum of Science and Industry, Northwestern University, University of Chicago, Loyola University, Argonne, and others. Several partners helped promote our activities, including ChemPharma, the MIT Enterprise Forum of Chicago, the Hyde Park Angels, the Illinois Science and Technology Coalition.</p> <p>I warmly welcome our incoming Chair, Inessa Miller, who is leading us to further greatness in 2015, with the help of our outstanding volunteers. I also welcome incoming Chair -Elect Mary Jo Boldingh, with whom we will work to make sure the Chicago ACS has a fantastic year under her leadership in 2016.</p>
<p>12. 2015 Chair's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>Review bylaws/policy to ensure consistent Chicago ACS BOD practices.</p>
	<p>Explore new venues and speakers for Chicago ACS monthly dinner meetings.</p> <p>Explore better ways to recruit and organize Chicago ACS event volunteers.</p>

<p>b. What are your concerns and challenges?*</p>	<p>Sadly in the year 2014 we experienced untimely deaths of our two beloved colleagues, Cheryl Bradley (a long-time Chemical Bulletin Editor) and Frank Jarzembowski (a long-time Program and House Committee Chair). As a result those very crucial and labor-intensive Committee Chair positions ended up vacant. Though quite a few members have stepped up to help temporarily fill in, we still have not found anyone to volunteer to chair these committees in 2015. Therefore we'll need to continue trying to look for candidates for these positions, and pitch in in the meanwhile.</p> <p>Which brings me to another challenge: trying to get more members to attend dinner meetings to be more involved in running the section. Oftentimes when I talk to science professionals at work or in social settings about Chicago Section ACS, I hear them say: "Chicago Section dinner meetings always sound very interesting, and I've always been meaning to go – but I don't know anybody there, so I never get around to it." I always tell these folks that 10 years ago, I was one of them – curious but apprehensive about going to a professional society meeting where I didn't know anyone. Little did I know, all I had to do was register and show up – and from the moment I walked through the door, I was immediately made feel very comfortable. This is exactly the type of message I want to spread to the greater Chicago Section ACS member body, and that is the type of hospitality I want to show them.</p>
<p>13. 2015 Chair-Elect's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>Providing networking opportunities in the Section in order to engage and benefit members.</p>
	<p>Continuing to increase the Section's involvement and impact on local matters.</p>
	<p>Connecting the Section with AACT and involving our AACT teacher-members in Section activities.</p>
<p>b. What are your concerns and challenges?*</p>	<p>Engage Section Membership: We need to find ways to meet, listen to and engage our Section membership so that they begin to see the benefits and opportunities involvement in the ACS can offer them. I believe that many more will want to get involved once they understand the value of the ACS community.</p> <p>Pass Skills to Younger Members: We also need to find ways to make our long-serving members feel our appreciation for the value that they provide to the Section and encourage them to educate and pass on their skills and experience to younger members.</p> <p>Communication: Our digital communications have greatly improved over the last few years. We need to continue to improve them so that our members can easily find the information they need.</p>

Local Section Administration Form - Organization

<p>1. Did your local section have any active committees with two or more members during 2014?*</p>	<p><input checked="" type="radio"/> Yes    <input type="radio"/> No</p>																																	
<p>a. If the response to 1 (above question ) is YES, please select the committee and enter the chair's name.</p>	<table border="0"> <tr> <td><input type="checkbox"/></td> <td>Awards</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Budget/Finance</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Career assistance/Employment</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Chemistry Olympiad</td> <td>Mike Dupuis</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Community Activities</td> <td>cochairs Avrom Litin and David Crumrine and Irene Cesa</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Continuing Education</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Educational</td> <td>Russ Kohnken</td> </tr> <tr> <td><input type="checkbox"/></td> <td>EHS</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Environmental</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Government Affairs</td> <td>cochairs Jim Shoffner and Barbara Moriarty</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Industry Relations</td> <td></td> </tr> </table>	<input type="checkbox"/>	Awards		<input type="checkbox"/>	Budget/Finance		<input type="checkbox"/>	Career assistance/Employment		<input checked="" type="checkbox"/>	Chemistry Olympiad	Mike Dupuis	<input checked="" type="checkbox"/>	Community Activities	cochairs Avrom Litin and David Crumrine and Irene Cesa	<input type="checkbox"/>	Continuing Education		<input checked="" type="checkbox"/>	Educational	Russ Kohnken	<input type="checkbox"/>	EHS		<input type="checkbox"/>	Environmental		<input checked="" type="checkbox"/>	Government Affairs	cochairs Jim Shoffner and Barbara Moriarty	<input type="checkbox"/>	Industry Relations	
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	<input checked="" type="checkbox"/> Long Range Planning      cochairs Susan Shih and Mik Koehler <input type="checkbox"/> Membership/Membership Retention <input type="checkbox"/> Mentoring <input type="checkbox"/> Minority Affairs <input type="checkbox"/> Newsletter/Publications <input checked="" type="checkbox"/> Nominations      Josh Kurutz <input type="checkbox"/> Professional Relations <input type="checkbox"/> Project SEED <input checked="" type="checkbox"/> Public Relations      Russell Johnson (Honeywell) <input type="checkbox"/> Senior Chemists <input checked="" type="checkbox"/> Women Chemists      Maragret Levenberg <input checked="" type="checkbox"/> Younger Chemists      Phumvadee Wangtrakuldee and Alyssa Avestro <input checked="" type="checkbox"/> Other      Web Communications Milt Levenberg Program Frank Jarzembowski Gibbs Arrangements Margaret Levenberg Primary School Education Fran Kravitz
2. How many subsections were active in your local section during 2014?*	0
3. How many subsection meetings were held by your local section during 2014?*	0
4. How many topical groups were active in your local section during 2014?*	0
5. How many topical group meetings were held in your local section during 2014?*	0
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2014?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How many dues-paying affiliate members were in your local section during 2014?*	0
8. What was the approximate number of active volunteers in your local section during 2014?*	90
9. Please estimate the number of new volunteers in your local section during 2014?*	20
10. Please indicate all the ways that your local section recognized volunteers during 2014.* (Check all that apply.)	<input checked="" type="checkbox"/> Certificates <input checked="" type="checkbox"/> Awards <input type="checkbox"/> Letter to volunteer supervisor <input type="checkbox"/> Letter to volunteer <input checked="" type="checkbox"/> Recognition at an event <input checked="" type="checkbox"/> Recognition on web <input checked="" type="checkbox"/> Recognition in newsletter <input type="checkbox"/> Other -

**Local Section Administration Form - Communications**

1. How many local section meetings were held during 2014?*	10
2. On average, how many members attended a local section meeting during 2014?*	90
3. How did Councilors report to your local section members about national ACS matters during 2014?* (Check all that apply.)	<input type="checkbox"/> At a section meeting <input checked="" type="checkbox"/> At an executive committee meeting <input checked="" type="checkbox"/> In the newsletter <input checked="" type="checkbox"/> On the local section web site

	<input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2014?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. How does the sections leadership communicate information to its members?*	<p>The Chicago Sections communicates to its members primarily via email and our website.</p> <ul style="list-style-type: none"> <li>• Our monthly newsletter is distributed by email</li> <li>• Every monthly meeting is announced with special invitation emails two or three times prior to the meeting; these emails contain links to the event pages on our website. We have demonstrated that sending such invitations increases meeting attendance.</li> <li>• Our website is used to convey most of our information. It has both announcements of new material, and serves as a storehouse for archived material.</li> <li>• Now that we have easy-to-use survey tools, we are beginning to conduct surveys of our members.</li> <li>• We also maintain Facebook pages and twitter accounts for the Section and the Illinois State Fair ACS project. Our posts consist of announcements of Section activities, but also include posts of general interest to chemists.</li> <li>• To communicate with the broader chemistry community, we maintain the Chicago Section group on the ACS Network.</li> <li>• For communication within the board, we maintain a secret group on the ACS Network.</li> <li>• Of course, we also communicate directly in person, via             <ul style="list-style-type: none"> <li>- Section meetings</li> <li>- YCC meetings</li> </ul> </li> </ul>
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	10
5a2 Number of meeting notices:*	30
6. Did your local section have a website during 2014?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6a. If the answer to 6 (above question) is YES, what was the URL for your local section's website?	<a href="http://chicagoacs.org">http://chicagoacs.org</a>
7. Did your local section post its Annual Report on your website during 2014?*	<input type="radio"/> Yes <input checked="" type="radio"/> No

Local Section Administration Form - Nomination

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2014 activities to support your nomination.	<p>The Chicago Section is the leader in engaging the chemistry community and the public.</p> <p>In 2014, we reached out to a record number of partners in the local chemistry profession with our general meetings. Our programs included speakers from local biofuel company LanzaTech, local Flanyak Consulting, the local branch of the Environmental Law and Policy Center, the regional office of Kelly Scientific Services, several scientists from local Argonne National Labs, the local battery company Navitas, the University of Illinois at Chicago (UIC), the local premier chemical safety firm MSDSonline, and local chair of the Society of Cosmetics Chemists. Poster presenters came from Argonne, UIC, Northwestern University, Illinois Institute of Technology (IIT), Agilent Technologies, local startups NuMat Technologies and SiNode Inc., and Silatronix Inc. from Madison, WI. For the first time in many years, we took our Gibbs Medalist on visits to local universities: UIC and Northwestern. For the first time in memory, the Section Chair addressed the almost 500-strong faculty and student body of the Northwestern Chemistry Department. Several of our meetings were held jointly with other local groups: AIChE, ChemPharma, the Joliet Section ACS, Northwestern University, and Loyola University.</p> <p>We also strengthened our ties with ACS National by having two of its members speak at our meetings: Dave Harwell of Industry Relations, and Adam Boyd, the new Director of</p>

